



Thursday 12th January

Dear Parents and Carers,

As you may be aware, Miss Nicholas is expecting her first child! We are delighted for her and wish her well in the final stages of her pregnancy.

Miss Nicholas will be going off on her maternity leave next half term, and at this point I will take over as SENDco for the duration of the time she is off. This is a role that is very close to my heart, so I am really looking forward to being able to more directly support our children with additional needs, along with their families. Miss Nicholas and I will be working closely over the next few weeks to ensure that there is a thorough handover, and Miss Watkins will continue to provide excellent support through her SENDco admin role.

If there is anything specific that you would like to discuss with either myself or Miss Nicholas before she goes off on maternity leave, don't hesitate to contact us so we can arrange a suitable time.

I'm sure you will join me in congratulating Miss Nicholas – we are very much looking forward to welcoming her new addition to the Kingstone family!

With best wishes,

Elissa Vigus